



WELCOME TO

The Bungalow

at Broken Head

137 Broken Head Reserve Rd, Pavilions Estate, Broken Head



Property Highlights

- Fully equipped & well appointed kitchen
- **Coffee Machine**
- Luxury bath for ultimate relaxation
- Reverse-cycle air-conditioning & fans throughout
- Louvers throughout ensure cooling natural air-flow
- Huge sliding doors/windows onto deck
- Washing machine and dryer
- Linen & towels (including beach towels) provided
- Smart Tv
- Wifi Internet

- 4 GUESTS Games & books
- Porta-cot & highchair available
- Wrap-around deck with lounge for tranquil outdoor entertaining

1 REDROOM

- Weber barbecue
- Outdoor garden shower
- Sunbeds
- 2 beach cruiser bikes & 2 fun surfboards
- Off street parking
- **Direct beach access**



1 BATHROOM

The Bungalow











Front Security Gate:

Coming in: Main Pavilions front gate code will be sent prior to arrival.

Heading out: To exit, push the silver button (for 10 seconds) on the wall to the left of the gate.

Property Access:

There is an electronic key pad on the front door, the code will be sent prior to check in. The beach gate key is in the ceramic dish on the kitchen bench. In the event of keys being lost, the cost of replacement will be deducted from your security deposit.

Music System:

There is a music system situated on the timber TV lowboy. The system is provided for guests' enjoyment and must remain inside the Bungalow at all times. Please do not take the system outside or away from the property.

WiFi:

WiFi is provided for our guests' convenience. The network is HPNetworking – no password required.

Bins:

There are two bins located inside the timber enclosure on the left hand side of the Bungalow car parking bay. Bin day is Monday. Collection by our contractor will be by 9.00am and returned on Tuesday afternoon

Surfboards:

Guests are very welcome to take out the surfboards, they are in the board racks at the rear of the Bungalow.

Bikes:

Bikes are available to guests and are ready for the beautiful low tide cycle to the lighthouse. Bikes are situated at the rear of the bungalow. Lock codes are 1818, bikes must be locked when taken out.Please hose bikes off after beach use.

Beach Access:

Pavilions has its own Beach access – go out the Bungalow driveway and just follow the paved road around to the left – one minute and you're there! Please don't try to access the beach from your lawn area – there is bush regeneration between the bungalow and the beach.

BBQ:

The BBQ must be left in clean condition, a fee may apply if further cleaning is required.

Visitors:

If you do have visitors over please be conscious of the neighbours and aware of the council by-laws which enforce a noise curfew of 10pm.

Parking:

There is guest parking for a maximum of 1 car at the property – visitors must park on the Broken Head road and walk in.

Check Out:

Check out time is strictly 10am (NSW). The cleaners will arrive at 10am, and in the event the property is not vacated and the cleaners are delayed, any extra charges as a result will be passed on to guests.



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Guests Numbers:

The property accommodates a maximum of 4 guests. The bedding configuration is 1 king bedroom for 2 adults. A foldout sofa bed is available and can be setup for 2 children, additional fees apply.

Use of the foldout bed must be arranged and authorised by Management prior to check in. Please note the double foldout is not suitable for adults. There will be a penalty fee charged for any additional guests.

Sand:

We have a 'no sand' policy, please ensure all sand is removed before entering the Bungalow. There is a coldwater shower situated in the garden between the two rock garden mounds. In the event of excess sand throughout the property, any extra cleaning charges will be passed on to guests.

Pets:

Pets are strictly prohibited at the Bungalow.

Access Map



The Bungalow

Terms and Conditions

1. DEFINITIONS

"Booking" means the period for which you have paid to stay at the Property. "Property" means Bungalow at 137 Broken Head Reserve Rd, Broken Head and all its fixtures, fittings and equipment. "Management" means the owners and managers of the Property. "Guests" means the persons who stay overnight in the Property during the Booking. "Visitor" means a person a Guest permits to visit the Property during the Booking.

2. ACCEPTANCE & RESPONSIBILITY

Payment of the Deposit constitutes acceptance of these Terms and Conditions as set out below

A. CHECK IN/OUT

- Check in time is not before 2pm on the arrival date and check out time is not later than 10 am on departure dates.
- Latedeparture issubject to prior arrangement and availability and extra charges may apply.
- You must notify Management of expected arrival time and a mobile contact number at least 7 days before arrival.
- Check-in/check-out and key collection/ return procedure will be as follows, as per the property information sheet provided prior to check in, unless special arrangements have been made prior to arrival.
- **B. PAYMENT OPTIONS**
- A deposit of 50% of the tariff cost must be received to secure the booking. Bookings are not confirmed unless and until this deposit is received.
- Payment in full must be received no later than 30 days prior to your arrival.
- Payments of the amount due must be received in Australian \$net of any bank or other transaction charges.
- Please ensure payments are made within the speci ed time limits or the Booking will be cancelled automatically without notice or liability to you.
- Weacceptpaymentbythefollowingmethods: direct deposit into our bank account, bank cheque or money order.
- Personal cheques will be accepted if received at least 30 days prior to arrival. Cash payments are not accepted.
- Our bank details if not set out below will be advised to you.
- C. CANCELLATION OR VARIATION
- If you wish to vary or cancel your Booking, please contact us immediately.
- Your deposit is non-refundable in the event of a cancellation.
- If you have paid more than the depositor paid in full and cancel your booking 30 days prior to check in you will be refunded all moneys less 50% tariff deposit. If you cancel within 30 days of check in no refund will apply.
- Should you be eligible for a refund it will be made through your chosen payment method at time of Booking.
- A variation of the Booking, which reduces

the number of nights stay, will be treated as cancellation of the Booking in respect of those nights.

- A variation of the Booking which reduces the number of guests will be treated as a cancellation of the Booking in respect of those guests.
- If Management is able to re let the Property for the period canceled a further refund may be made less administration charges, commissions and expenses.
- We have a minimum night stay policy of 3 nights. No refund will be made for a variation to the extent that it breaches our minimum nights stay policy.
- D. SECURITY BOND
- A bond payment of \$750 is required 7 days prior to check in date.
- It will be credited to your designated payment method once our property has been inspected and deemed left in a similar state to your arrival. We agree to ensure this occurs within 7 working days of your departure.
- Any damage, loss or expense incurred by Management as a result of your breach of these Terms & Conditions will be charged against the bond. Examples of this include but are not limited to any breakage, damage, excess cleaning requirements, extra guests beyondthose declared, and security costs as a result of noise complaints.
 E. UNAVAILABILITY
- F. If the Property becomes unavailable for your occupancy due to unforeseen circumstances (e.g. re, storm, damage, etc) the Management will inform you immediately and endeavor to obtain suitable alternative accommodation

F. PARTIES & FUNCTIONS

paid will be refunded in full.

G. Parties and Functions are strictly prohibited.

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- H. Breach of this condition may result in immediate termination and eviction without refund and extra charges for security, cleaning, garbage removal, wear and tear, repairs etc may apply.
- Disturbanceto neighbours, including excessive noise, is strictly prohibited and may result in termination and eviction without refund and extra charges may be made for security and other expenses. If security is required to attend the Property due to noise complaints the security call out fee of approximately \$200 will be deducted from the security bond, second noise complaint can mean loss of full bond and being asked to vacate the Property immediately.

G. LINEN & TOWELS

 We supply linen, pillows, blankets, bath towels and beach towels which must be left where supplied in the bedrooms or bathroom on departure.

· Pets are strictly prohibited

- I. YOUR OTHER RESPONSIBILITES
- You must comply with all applicable Stayz House Rules and all instructions from Management and the caretakers of the Property concerning occupancy, property, health, safety and quiet enjoyment of the Property and our neighbours.
- You are responsible for damage, breakages, theft and loss of the Property and any part of it during your stay. You must notify us of this immediately. Management may recover from you repair or replacement cost (at Management's discretion).
- Only the guests nominated and agreed in the Booking may stay in the Property over night. If any other guests stay extra charges may apply or the agreement may be terminated without refund.
- Before departure, all food must be removed fromfridges,allrubbishputintheappropriate council rubbish bins provided, and crockery and cutlery washed and packed away. The Property must be left in a clean and tidy condition.
- Extra cleaning charges may be incurred for thecleaningofdirtydishes, washingmachine, dishwasher, emptying the fridge, removal of excessiverubbishetc. Should the cleaning fee be more than the usual cost for cleaning the Property, you will be charged the additional costs over and above the normal cleaning fee, which will be deducted from the security.
- All furniture and furnishings must be left in the position they were in when you arrived.
- The property should be vacated on time and secured. All windows and doors are to be locked. Air-conditioning and/or fans must be turned off. All keys must be returned to Management or as otherwise directed.
- You are responsible for the safekeeping and replacement of accommodation keys. Duplicatekeyswillbeprovidedatanadditional charge.
- Smoking is not permitted in the property.

J. PROBLEMS OR COMPLAINTS

- In the case of any problem or complaint, you must inform Management at the earliest opportunity so Management has the chance to rectify the situation as quickly and ef ciently as possible. You must allow repair/service access to the property during reasonable hours.
- Any complaint, which cannot be resolved locally, must be noti ed in writing to Management prior to departure from the Property.
- Failure to follow this procedure may hinder the ability of Management to rectify the problemorcomplaintandreduceorextinguish any claim you may have. We recommend all guests purchase travel insurance since Management are not responsible for any injuries, illness or accidents that may occur whilst staying at our property or using any equipment (bikes, surfboards etc).

H. PETS